Course Overview and Objectives

This course is the lab component of Anthropology 101. It satisfies the DLN with lab general education requirement and is directly coordinated with the topics in the lecture component. The lab exercises are designed to enhance the lecture course topics and objectives in a hands-on way.

Course Schedule

- This course is conducted fully online
- This is a 16 week course
- This course begins on 11 January and ends on 5 May
- This course requires frequent participation; 3 hours per week
- **There are deadlines on Wednesday, Friday, and Sunday**
- Weekly content will be available on Saturday but the official week will begin on Monday and close on Sunday

Course Materials

1) Anthropology 101 Laboratory Manual is available on Blackboard in weekly increments.
2) Resource for concepts:
   - Clark Spencer Larsen, Our Origins, WW Norton & Company 3rd Edition. This is the text used in the lecture components.
   - There will also be additional videos and readings as needed to explain concepts in weekly labs.
3) There are a number of items you will need for various labs. The schedule, attached below or in Blackboard, has the items needed for each lab.
   • It is your responsibility to purchase these materials in order to meet the lab requirements. Materials include metric ruler, masking tape, etc.

4) Assignments should be submitted as Microsoft Office or PDF files. You can obtain Microsoft Office for free as a student for either PC or Mac. Check with Helpdesk (426-Help) or stop by The Zone for info.

5) 

<table>
<thead>
<tr>
<th>Course Requirements</th>
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**Lab exercises**

a) Introduction activity in week 1 (30 pts.), 14 equally weighted lab exercises (30 pts. each) and 14 equally weighted pre-lab quizzes (10 pts. each).

b) There are three due dates each week.
   (1) Wednesday for the quiz.
   (2) Friday 1st lab part.
   (3) Sunday 2nd lab part.

c) Labs are organized in three sections.
   (1) Each lab has a background section which is required reading for each quiz.
      (a) Quizzes are due by Wednesday each week.
      (b) Three (3) attempts are allowed for each quiz. The highest grade will be recorded.
   (2) The lab activities are divided into two parts.
      (a) Section 1 is due by Friday.
      (b) Section 2 is due by Sunday.
      (c) In a number of cases, data you generate in lab 1 will be added to a class file. This class data will be needed to complete section.

d) Due dates are not negotiable.
   (1) Only one late lab will be graded. Once you have used the exception no other late work will be accepted for a grade.

**Point Distribution:**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>30 points</td>
</tr>
<tr>
<td>14 Labs</td>
<td>30 Points each/ 420</td>
</tr>
<tr>
<td>14 Pre-labs</td>
<td>10 points each/ 140</td>
</tr>
<tr>
<td>Total</td>
<td>590</td>
</tr>
</tbody>
</table>
Final grades will be based on the standard grading scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
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<tbody>
<tr>
<td>A</td>
<td>93 TO 100</td>
</tr>
<tr>
<td>A-</td>
<td>90 to 92.9</td>
</tr>
<tr>
<td>B+</td>
<td>87 to 89.9</td>
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<tr>
<td>B</td>
<td>83 TO 86.9</td>
</tr>
<tr>
<td>B-</td>
<td>80 to 82.9</td>
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<tr>
<td>C+</td>
<td>77 to 79.9</td>
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<tr>
<td>C</td>
<td>73 to 76.9</td>
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<tr>
<td>C-</td>
<td>70 to 72.9</td>
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<tr>
<td>D+</td>
<td>67 to 69.9</td>
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<tr>
<td>D</td>
<td>60 TO 66.9</td>
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<tr>
<td>F</td>
<td>0 TO 59.9</td>
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</table>

**Communication**

Discussion is an important part of science. Part of that discussion is to ask questions about the data and conclusions made by each scientist. This questioning is what makes our understanding of natural phenomena stronger. All of our discussions no matter the format (face-to-face, Blackboard, email or Facebook) will remain courteous. Courteous communication includes questioning the data and conclusions a person makes but it does not include any personal criticism.

**Announcements**

You should check announcements routinely. This will be my main means of communication with the class. You can expect an introductory announcement each week and others as needed for clarification or additional information.

**Ask Questions**

Be sure to ask questions of your group and me as you proceed through the semester. There is no way we can know if you need to talk through a concept unless you let us know.

**Class Discussion Board**

There is a class discussion board, Class Discussion and ?s, you will use this to ask questions of interest to the class and report out group information from time to time.

**Your Group**

It will be useful for you to establish a working relationship with people in your group. You will be required to report out data as a group in a number of labs.
It is your responsibility to be clear about how you will collect the group data and who and when that data needs to be reported to the class.

There are a number of methods for communication in an online class including email, file exchange through Blackboard or Google Drive, discussion boards, Hangouts, Skype, etc. Establish regular communication with your group in week 1 so you will be ready when it is required.

**Groups**

You will be assigned to a group in week 1. There will be a week 1 assignment to interact with your group and produce a product for submission. This will allow you to get to know each other and learn how to submit information as a group.

**Assessment Method and Turnaround Time**

Feedback for assessments will normally be given within a week after the assessment due date.
- Should more time be required to give feedback, an email and/or announcement will be sent.
- The large majority of your feedback will be input into your My Grades center either in an attached document, directly on your submission or in the comment box.
- Be sure to click on underlined grades for comments.

**Online Lab Expectations**

This class is not a self-study or online correspondence course.

Though you may access Blackboard anytime and complete most of the work at hours convenient to you, this course has weekly deadlines (Wednesdays, Fridays, and Sundays), and regular participation is mandatory. Each student must complete quizzes, labs, and all other course requirements by posted deadlines.

If you encounter an unexpected problem not related to coursework, please contact me immediately. Late and/or incomplete assignments will not be graded. You will have one exception. One late lab will be accepted and graded. Note that this exception must be completed within two weeks of the due date.

This course is neither easier nor less time-consuming than its on-campus equivalent. In fact, you are reading, watching videos, sometimes setting up a lab activity that would be part of the face-to-face class plus doing lab activities. Each week you should plan on 3 hours for this lab course.
Course Schedule

It is your responsibility to keep up with all deadlines and any changes that may occur.
This schedule provides you with an overview of the class topics and the week each topic will be covered. Please check with Blackboard for updates to this calendar. You can find this schedule in the Schedule/Syllabus tab in Blackboard. Print it out if you want a checklist for each week.

<table>
<thead>
<tr>
<th>Month</th>
<th>Week</th>
<th>Lab</th>
<th>Title</th>
<th>Group / Partner Needed</th>
<th>Materials needed</th>
<th>Quiz</th>
<th>Lab Section 1</th>
<th>Lab Section 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>1</td>
<td></td>
<td>Get acquainted</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td></td>
<td>Scientific method</td>
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<tr>
<td></td>
<td>3</td>
<td></td>
<td>Natural selection</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>4</td>
<td>3</td>
<td>DNA structure &amp; function</td>
<td></td>
<td>4 color paper clips or beans or MMs or Os type cereal</td>
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<td></td>
<td></td>
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<td></td>
<td>5</td>
<td>4</td>
<td>Mendelian and complex traits</td>
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<td></td>
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<tr>
<td></td>
<td>6</td>
<td>5</td>
<td>Genetic drift simulations &amp; Hardy Weinberg Equilibrium</td>
<td></td>
<td>2 colors of beans or MMs or Os type cereal</td>
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<td></td>
<td>7</td>
<td>6</td>
<td>Variation</td>
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<tr>
<td></td>
<td>8</td>
<td>7</td>
<td>Osteology</td>
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<td>Scan drawings</td>
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<tr>
<td>March</td>
<td>9</td>
<td>8</td>
<td>Primate taxonomy</td>
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<td></td>
<td>10</td>
<td>9</td>
<td>Primate locomotion, diet, and behavior</td>
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<td>11</td>
<td>10</td>
<td>Fossils &amp; Primate Evolution</td>
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<td></td>
<td>12</td>
<td>11</td>
<td>Anatomy of bipedalism</td>
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<tr>
<td></td>
<td>13</td>
<td>12</td>
<td>Proto and Early Hominids</td>
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<td>Metric ruler</td>
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<tr>
<td></td>
<td>14</td>
<td>13</td>
<td>Early Homo</td>
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<tr>
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<tr>
<td></td>
<td>16</td>
<td></td>
<td>Finals</td>
<td></td>
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ANTH 101 LAB Biological Anthropology Online Bradbury

MAY

Spring Break

April

Finals

May
BSU E-mail and Blackboard Accounts

All registered BSU students receive a college email and Bb account. It is your responsibility to access both accounts regularly to avoid missing important messages and deadlines. Check the Announcement and Course Content tabs regularly.

Blackboard is a great communication tool, if you have any questions about using Blackboard; let us work together as soon as possible in the class schedule to eliminate Blackboard as a source of confusion.

Blackboard login instructions
This course is being conducted with Boise State's Web-based course management system, Blackboard. The login page is located at [http://blackboard.boisestate.edu](http://blackboard.boisestate.edu).

If this is your first time signing into Blackboard, please follow this process:
1. Use your BroncoWeb login and password to sign into Blackboard.
2. If you wish to change your password, go to Tools/Personal Information.
3. Consider creating a Home page to introduce yourself to others in the class.

Personal Technical Skills Required To Take the Course

This online class will not teach you how to use the computer, use Blackboard, navigate the web, or manage your electronic files. You will need to possess the ability (or be able to quickly acquire) the following minimum technology skills:

- Navigate, browse, and use the Internet and Blackboard.
- Download/upload/create/save/edit/open Word or PDF documents, video, and audio
- Download/upload and listen to or view audio and video files

Hardware and Software Requirements
You may not be able to view all course content through mobile devices and therefore may miss important information. Therefore, you must have daily access to a computer that has:

- Mac OS X, Microsoft Windows XP, or equivalent
- Internet browser equivalent to Explorer 7.0 or higher (for example, Firefox, Opera, Chrome, or Safari).
- Dependable High-Speed Internet access with at least 1.5 Mbps download and .5 Mbps upload. You can use speedtest.net to check your speed.
- Microsoft Word or equivalent Word Processing Software (e.g., Open Office suite).
• Adobe Reader, Adobe Flash Player, iTunes, QuickTime Player or equivalent software.
• A backup option must be available for all of the above items, should your primary access fail for any reason.
• Access to hardwired internet access (as opposed to wifi or cell phones) to submit documents, and quizzes.

<table>
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<tr>
<th>General Policy</th>
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**Academic Dishonesty**
All work submitted by a student must represent his/her own ideas, concepts, and current understanding. Cheating or plagiarism in any form is unacceptable and violations may result in disciplinary action.

Cheating or plagiarism on a single assignment or quiz will result in a failure on that assignment.

Failure in the class will result if cheating or plagiarism is found in more than one assignment or quiz.

Working together on an individual assignment is encouraged. Work submitted as an individual assignment should however be in your own words.

Refer to the BSU Code of Conduct (Student Handbook) for more information.

**Attendance**
Weekly attendance consists of participating in blogs, completing weekly quizzes and individual assignments. Also, you should respond to questions I pose in either emails or assignment feedback.

**Record Keeping**
You have a responsibility to check your grades.

Please maintain copies of submitted work for future reference. If there is a discrepancy between a grade on an assignment and a grade you expected, original copies must be available to amend the error. Your grades will be posted to Blackboard. These grades should be checked regularly to ensure accuracy. Once a grade has been uncontested for a period of two weeks, it will be considered correct and permanent.
**Drop Policy**

It is **your responsibility to drop the course.** You are responsible for adding and dropping courses. It is your responsibility to drop any course you do not intend to finish. If you stop attending a course without filing a drop request will receive a grade of F.

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**First Week**

Faculty-initiated student withdrawal information

**IMPORTANT-DROP POLICY:** To avoid being dropped for non-attendance in the first week of the term you must do ....

ALL of the following:

1. Login to the SP16 – ANTH101L – Online Biological Anthropology Lab course site in Blackboard.

**These tasks must be completed no later than Wednesday by midnight.**

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**Special Accommodations**

Students with disabilities needing accommodations to fully participate in this class should contact the Disability Resource Center (DRC). All accommodations MUST be approved through the DRC. Please stop by Administration 114, call 208-426-1583, or email DRCinfo@boisestate.edu to make an appointment with a disability specialist. To learn more about the accommodation process, visit the DRC website: http://drc.boisestate.edu.

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**Library and Information Resources**

See Blackboard Other Resources/Library Resources (Button on left just above My Grades).