

# **CONSTITUTION OF THE ANTHROPOLOGY CLUB OF BOISE STATE UNIVERSITY**

## **ARTICLE I: NAME**

The name of this organization shall be the Boise State University Anthropology Club.

## **ARTICLE II: PURPOSE**

The purpose of this organization shall be to:

- a) Promote cultural awareness and understanding;
- b) Encourage professionalism;
- c) Provide opportunities for professional exploration;
- d) Promote and encourage the study of anthropology;
- e) Educate the community on the contribution of anthropology;
- f) Become involved in campus and community cross-cultural events.

## **ARTICLE III: AFFILIATION**

Section 1: This organization shall operate according to the regulations and policies of Boise State University, and of the Constitution of the Associated Students of Boise State University, and in compliance with all local, state, and federal laws.

Section 2: This organization is not affiliated with any regional or national group.

## **ARTICLE IV: NONDISCRIMINATION**

This organization shall not discriminate on the basis of race, color, creed, national origin, gender, handicap, age, or cultural difference.

## **ARTICLE V: MEMBERSHIP**

Section 1: All officers and voting members of this organization shall be full-fee undergraduate or graduate students of Boise State University, and shall be current in the payment of dues.

Section 2: Partial-fee/Part-time students of Boise State University, faculty, staff, and community members may be associate members but may not vote or hold office.

Section 3: At the discretion of the officers of the Anthropology Club, guests invited to specific events on campus may be considered associate members, but will not be required to pay dues.

Section 4: At least 51 percent of the total membership shall be full-fee students.

## **ARTICLE VI: MEETINGS**

Section 1: Quorum: To conduct business a simple majority of the total voting membership must be present at the meeting.

Section 2: Voting Percentages: Motions dealing with amendments and the removal of

officers or members will require a 2/3 majority vote of the total voting membership. All other motions will require a simple majority vote of the quorum to pass.

Section 3: Frequency of Meetings: This organization shall meet at least 6 times each semester year. The President or a 2/3 majority of the total voting membership may call emergency meetings. Written or verbal notice of a special or emergency meeting shall be given to all members 24 hours in advance.

Section 4: Parliamentary Authority: The Constitution of this organization shall be the supreme authority in parliamentary procedure at all meetings. The Bylaws of this organization shall be the next highest authority.

## **ARTICLE VII: OFFICERS**

Section 1: Elected officers of this organization shall be:

- a) President
- b) Vice-President
- c) Secretary
- d) Treasurer

Section 2: Qualifications: All officers must be full-fee undergraduate or graduate students of Boise State University, shall be current in the payment of dues, and must maintain a minimum of 2.0 cumulative GPA.

Section 3: Term of Office: An officer shall serve for one year from his/her swearing-in, or until his/her successor is appointed or elected.

Section 4: Duties of Officers:

a) The President:

1. Shall be the chief executive officer of the organization and shall preside over meetings.
2. Shall comply with all requirements of the Student Activities Office including registration of officers within the 4 week deadline in the Fall semester, and within 10 days of any election.
3. Shall be chairman of the budget committee and assist the treasurer in the creation and presentation of the budget to the ASBSU budget committee by the deadline each year.
4. Shall prepare meeting agenda including a program to be held at meetings.
5. Shall appoint committees as necessary.

b) The Vice-President:

1. Shall assume the duties of the President during any absence and shall succeed to that position in the event that it becomes vacant.
2. Shall understand the constitution and insure the compliance of the organization and the members by informing them of its contents and

- purpose.
3. Shall be instrumental in the creation and presentation of programs held at times other than general meeting time.
- c) The Secretary:
1. Shall keep records of all meetings.
  2. Shall handle all matters of correspondence.
  3. Shall serve as club historian as outlined in the Bylaws.
  4. Shall be instrumental in the creation and presentation of programs held at time other than general meeting times.
- d) The Treasurer:
1. Shall be the financial officer of the organization.
  2. Shall report on accounting of revenues and expenses upon request at any organizational meeting.
  3. Shall collect required dues as provided in the Bylaws.
  4. Shall be responsible for all accounts payable and receivable, as well as the records of all transactions.
  5. Shall be vice-chairman of the budget committee and assist the President in the creation and presentation of the budget to the ASBSU budget committee by the deadline each year.
  6. Shall be instrumental in the creation and presentation of programs held at times other than general meeting times.

#### **ARTICLE VIII: ELECTION OF OFFICERS**

Section 1: Types of Elections: General elections will be held in April of each year, and will be announced at least one week in advance. Special elections shall be held when an office is vacated at midterm.

Section 2: Nomination of Candidates: A candidate for office must be nominated by a voting member during the first meeting in March. Candidates may be self-nominated. In the event of a special election, candidate will be nominated the meeting prior to the election date.

Section 3: Form of Vote: Officers shall be elected by secret ballot at the designated polling place on the date set for the election.

Section 4: Any officer in good standing may supervise the election of new officers. In the event that no officers are available, the current club advisor will preside or appoint any voting member of the club in their stead.

Section 5: The election supervisor will be any member in good standing and will provide a list of members eligible to vote in accordance with Article V, Section 1. The election supervisor shall tally the votes within 12 hours after the polls close.

#### **ARTICLE IX: REMOVAL OF OFFICERS**

Section 1: Grounds for Removal: Any officer not fulfilling his/her duties as outlined in this Constitution Article VII, Section 2 and Section 4, or in the Bylaws of this

organization to the satisfaction of the voting membership may be removed from office.  
A 2/3 majority vote of the total voting membership shall be required for removal of any officer. A special election will be called upon the removal of an officer and the procedure for regular elections will be followed to fill the vacant office.

Section 2: Right to a Fair Hearing: The officer subject to removal shall have right to present his/her case to the membership at the meeting in which the voting for removal is to take place.

Section 3: Right to Appeal: Appeals relating to the removal of officers shall be done through the ASBSU Judiciary. Appeals must be made within one week after the vote for removal has taken place.

Section 4: Notice of Charges: The motion to remove an officer from his/her position must be presented in writing to the total voting membership at least 2 weeks before the meeting at which the removal will be voted on.

Section 5: Form of Vote: All elections under this Article shall be done by secret ballot.

#### **ARTICLE X: REMOVAL OF MEMBERS**

Section 1: Grounds for Removal: Any member not fulfilling his/her duties as outlined in the Constitution Article V, Section 1, or in the Bylaws of this organization to the satisfaction of the voting membership may be removed from the club. A 2/3 majority vote of the total voting membership shall be required for removal of any member.

Section 2: Notice of Charges: The motion to remove a member from the club must be presented in writing to the total voting membership at least two weeks before the meeting at which the removal will be voted on.

Section 3: Right to a Fair Hearing: The member subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.

Section 4: Right to Appeal: Appeals relating to the removal of members shall be done through the ASBSU Judiciary. Appeals must be made within one week after the vote for removal has taken place.

Section 5: Form of Vote: All elections under this Article shall be done by secret ballot.

#### **ARTICLE XI: ADVISOR**

Section 1: Selection: This organization shall annually designate an advisor or advisors. Said advisor(s) shall have no voting privileges.

Section 2: Duties: The advisor shall assist the Treasurer and the President in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests. The advisor shall consult with the officers about the organization's activities in compliance with University Policies.

**ARTICLE XII: FINANCIAL SUPPORT**

Section 1: The finances of this organization will come from fund-raising projects, individual contributions, dues, the Associated Students of Boise State University and/or Boise State University, when appropriate.

**ARTICLE XIII: AMENDMENTS**

Section 1: A proposal to amend this Constitution or the Bylaws must be presented to the total voting membership at least seven days prior to the vote.

Section 2: This Constitution shall be amended by a 2/3 majority vote of the total voting membership at a general meeting.

Section 3: Specific amendments or general revisions will be recorded in the organization by the Secretary, including the date of change.

Section 4: A proposed amendment must be adopted in accordance with Article VI, Section 2, and amendments to this Constitution must be approved by the Associated Students of Boise State University Judiciary to become effective.

**ARTICLE XIV: BYLAWS**

Section 1: Each newly elected executive board shall review and revise the Bylaws as necessary to accommodate current economic considerations. The Bylaws may be revised/amended by a simple majority vote of the organizational members.

September 17, 1992

This corrected Constitution was revised by: Sue Normand, President  
Juani Berria, Treasurer

Reviewed for accuracy by: Lisa Bensen, Secretary

**ENACTMENT DATE**

Approved by ASBSU Judiciary on \_\_\_\_\_

by a vote of \_\_\_\_\_

With Changes \_\_\_\_\_

\_\_\_\_\_

Changes approved by \_\_\_\_\_

on \_\_\_\_\_

\_\_\_\_\_  
Signature of Secretary for ASBSU Judiciary